

ARDMORE DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
January 18, 2021 4:00 P.M.

Ardmore Convention Center
2401 N Rockford Road
Ardmore, OK 73401

TRUSTEES PRESENT: Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, Nancy Sjulín
EX-OFFICIOS TRUSTEES:
STAFF: Mita Bates, Andrea Anderson, Chase Tindle, Marthanna Donald
GUESTS: Drew Butler

Item 1: Call to order and roll call and declaration of quorum.

Nancy Sjulín called the meeting to order at 4:06 p.m.

Item 2: Confirmation of compliance with Open Meeting Act.

Mita Bates informed Mrs. Sjulín that the agenda was placed in posted in a timely manner in a prominent public view.

Item 3: Consideration and possible action to approve the Minutes of the Special Meeting of December 21, 2020.

Dr. Pam Kimbrough moved to approve the Minutes of the Special Meeting of December 21, 2020. T.J. Riley seconded. Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, and Nancy Sjulín voted aye. There were no nays or abstentions. The motion passed.

Item 4: Consideration and possible action to accept the December 2020 Financials.

Mita Bates presented the December 2020 Financials including a mid-fiscal year update. After a brief discussion Mark Riesen motioned to accept the December 2020 Financials. Dr. Craig Gerken seconded. Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, and Nancy Sjulín voted aye. There were no nays or abstentions. The motion passed.

Item 5: Consideration and possible action to approve the request by Michelin North America to exercise the option to purchase equipment subject to the provisions of Lease Schedule #2, dated December 23, 2005 and maturing January 15, 2021.

Mita Bates explained that this transaction would transfer the equipment title back to Michelin North America as part of the agreement for the loan-lease transaction. Debi Sterkel, ADA attorney, has reviewed and approved all necessary documents pertaining to the transaction. With no further questions, Mark Riesen made a motion to approve the request by Michelin North America to exercise the option to purchase equipment subject to the provisions of Lease Schedule #2, dated December 23, 2005 and maturing January 15, 2021. Dr. Craig Gerken seconded. Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, and Nancy Sjulín voted aye. There were no nays or abstentions. The motion passed.

Item 6: Consideration and possible action to declare as surplus the former Department of Corrections facility at the Ardmore Municipal Airport and consent to the demolition by the City of Ardmore for the construction of the new wastewater treatment facility.

Mita Bates explained to the board that responsibility for the building is somewhat confusing since the City of Ardmore is the technical owner of the Airport but the ADA is the long-term lease holder. In order to avoid any future confusion, both the City of Ardmore and ADA will declare the building as surplus so that demolition of the building may begin. After a brief discussion, T.J. Riley motioned to declare as surplus the former Department of Corrections facility at the Ardmore Municipal Airport and consent to the demolition by the City of Ardmore for the construction of the new wastewater treatment facility. Steve Rhines seconded. Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, and Nancy Sjulín voted aye. There were no nays or abstentions. The motion passed.

Item 7: Consideration and possible action to enter Executive Session for the purpose of:

Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C(11).

Dr. Pam Kimbrough motioned to enter Executive Session. Scott Chapman seconded. Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, and Nancy Sjulín voted aye. There were no nays or abstentions. The motion passed. Executive session began at 4:20 p.m.

Item 8: Consideration and possible action to reconvene open session.

Mark Riesen motioned to reconvene open session. Scott Chapman seconded. Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, and Nancy Sjulín voted aye. There were no nays or abstentions. The motion passed. Open session reconvened at 4:59 p.m.

Item 9: Consideration and possible action to approve an Economic Development Incentive for a new industry to locate in Ardmore. The Incentive is for relocation expenses of \$1500 - \$3000 per individual, contingent upon qualifying per the approved program guidelines, in an amount not to exceed \$10,000.00.

Dr. Craig Gerken motioned to approve an Economic Development Incentive for a new industry to locate in Ardmore. The Incentive is for relocation expenses of \$1500 - \$3000 per individual, contingent upon qualifying per the approved program guidelines, in an amount not to exceed \$10,000.00. T.J. Riley seconded. Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, and Nancy Sjulín voted aye. There were no nays or abstentions. The motion passed.

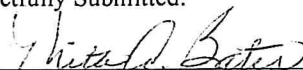
Item 16: Staff Reports:

- a. Airport- Chase Tindle informed the board ATS World Wide has begun work on their site. Also, the FAA is reviewing the ADA's notes on the MALSR project. Construction on that project can begin once the design is finalized. A silent auction on surplus items will begin on January 28, 2021. Finally, Mr. Tindle reported that total airport operations were up 3% compared to December 2019. Total airport operations for 2020 were also up 1.5% over 2019.
- b. Industrial Parks- Dan Luttrell reported that the tank erection for the box hangar project in beginning Wednesday along with parking lot paving. Finally, construction on the DG Fresh facility is moving quickly.
- c. Marketing- Andrea Anderson updated the board on projects.

Item 17: Adjourn

With no further business, Dr. Craig Gerken motioned to adjourn. Dr. Pam Kimbrough seconded. Scott Chapman, Dr. Craig Gerken, Dr. Pam Kimbrough, Steven Rhines, Mark Riesen, T.J. Riley, and Nancy Sjulín voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 5:08 p.m.

Respectfully Submitted:



Mita A. Bates, Secretary