

ARDMORE DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
April 20, 2026, 4:00 p.m.

Ardmore Chamber of Commerce
410 West Main Street
Ardmore, OK 73401

TRUSTEES PRESENT: Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Mitesh Patel, Chris Sandvick,
Dr. Eric Ward
TRUSTEES ABSENT: Matt McAnally, Jeff Moen
EX-OFFICIO:
STAFF: Bill Murphy, Andrea Anderson (virtual), Amanda Dion, Dan Luttrell
GUEST(S):

Item 1: Call to Order and roll call and declaration of quorum.

Jake Charnock called the meeting to order at 4:00 p.m. a.m.

Item 2: Confirmation of Compliance with the Open Meetings Act.

Andrea Anderson informed Mr. Charnock that the agenda was placed and posted in a timely manner in a prominent public view.

Item 3: Consideration and possible action to approve the minutes of the March 23, 2026, Special Meeting and March 27, 2026, Special Meeting.

During the discussion it was noted that Dustin Caldwell was left off the attendance list for the March 23, 2026, Special Meeting. Dustin Caldwell then motioned to accept the amended minutes of the March 23, 2026, Special Meeting and the March 27, Special Meeting. Sally Cumpton seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Mitesh Patel, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 4: Consideration and possible action to accept the March 2026 Financials.

Bill Murphy presented the March 2026 Financials. Dan Luttrell also provided an updated on the spending of PREP funds. Following a brief discussion, Dr. Eric Ward motioned to approve the March 2026 Financials. Sally Cumpton seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Mitesh Patel, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 5: Old Business

None

Item 6: Consideration and possible action to consent to the City of Ardmore granting an access easement of 0.18 acres to Bernie Dean Conway and Barbara Darlene Conway, husband and wife, for 40 years for \$5,000, and the approval or rejection of any amendments considered at the meeting.

Dan Luttrell explained that the property in question is landlocked. The proposed access easement would be for a term of 40 years with one additional renewal. Mr. Luttrell shared that because the property is adjacent to the Ardmore Municipal Airport, the FAA is reviewing the agreement. Following a brief discussion, Sally Cumpton motioned to consent to the City of Ardmore granting an access easement of 0.18 acres to Bernie Dean Conway and Barbara Darlene Conway, husband and wife, for 40 years for \$5,000. Dr. Eric Ward seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Mitesh Patel, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 7: Consideration and possible action to enter Executive Session for the purpose of:

- a. Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C (11).

Chris Sandvick motioned to enter into Executive Session. Sally Cumpton seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Mitesh Patel, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed. Executive Session began at 4:17 p.m.

Item 8: Consideration and possible action to reconvene into regular session.

Scott Chapman motioned to reconvene into regular session. Chris Sandvick seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Mitesh Patel, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed. Regular session reconvened at 4:28 p.m.

Item 9: New Business: As defined by the Oklahoma Open Meeting Act 25 O.S. § 311 A (9) as “matters not known about or about which could not have reasonably been foreseen prior to the time of posting of the agenda.”

None.

Item 10: Staff Reports:

a. President’s Report- Bill Murphy updated the trustees on recent events, including the Chamber’s State of Economic Development and Ardmore Day at the Capitol. Mr. Murphy also shared the dates for upcoming events.

b. Airport and Industrial Parks- Dan Luttrell shared that many of the PREP air asset projects are nearing completion. He also shared that the Tower Renovation project should begin the first week of May.

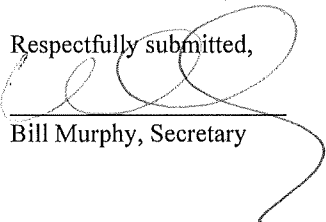
c. Marketing- Andrea Anderson shared that the new ADA website is live. She then discussed recent and upcoming trade show and conference attendance. Ms. Anderson also shared an update on analytics from Hall Pass Digital on the ‘Ardmore Means More’ campaign. In closing, Ms. Anderson shared that the film crew from Hall Pass Digital would be in town May 13 through 16 to film more B-roll for new videos.

d. Legislative- Bill Murphy shared that May 8th would be the final Chamber of Commerce Legislative Luncheon due to the legislative session ending early.

Item 11: Adjourn

There being no further business, Mitesh Patel motioned to adjourn. Scott Chapman seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Mitesh Patel, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 4:38 p.m.

Respectfully submitted,


Bill Murphy, Secretary