

ARDMORE DEVELOPMENT AUTHORITY  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
FEBRUARY 17, 2026, 4:00 p.m.

Ardmore Chamber of Commerce  
410 West Main Street  
Ardmore, OK 73401

TRUSTEES PRESENT: Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Mitesh Patel,  
Dr. Eric Ward  
TRUSTEES ABSENT: Matt McAnally  
EX-OFFICIO:  
STAFF: Bill Murphy, Andrea Anderson, Dan Luttrell  
GUEST(S): Michael Pineda, Clayton Taylor (via telephone), Clay Taylor (via telephone)

Item 1: Call to Order and roll call and declaration of quorum.

Jake Charnock called the meeting to order at 4:03 p.m.

Item 2: Confirmation of Compliance with the Open Meetings Act.

Andrea Anderson informed Mr. Charnock that the agenda was placed and posted in a timely manner in a prominent public view.

Item 3: Consideration and possible action to approve the minutes of the January 26, 2026, Regular Meeting.

Scott Chapman motioned to approve the minutes of the January 26, 2026, Regular Meeting. Dr. Eric Ward seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Mitesh Patel, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 4: Consideration and possible action to accept the January 2026 Financials.

Jeff Moen presented the January 2026 Financials. Following the discussion, Sally Cumpton motioned to accept the January 2026 Financials. Matt McAnally seconded. Dustin Caldwell, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 5: Old Business

None presented.

Item 6: Presentation from the Oklahoma Lobby Group on the 2026 Legislative Session

a. Presentation from Clayton and Clay Taylor, Oklahoma Lobby Group

Bill Murphy introduced Clayton Taylor and Clay Taylor. The team shared that the legislative session began on February 2 and that they are currently tracking 249 economic development-related bills. Bills are currently going through subcommittees in their house of origin before heading to full committees. The team then shared a high-level synopsis of the key areas of focus they are seeing from the Legislature overall, including budget, education, and data center regulation.

At the conclusion of their presentation, Clayton Taylor and Clay Taylor disconnected their call.

Item 7: Consideration and possible action to recommend Chris Sandvick to fill an unexpired term on the board of trustees for the term ending on January 1, 2029, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Bill Murphy reminded the trustees that, because Mike Whitson did not begin a second full term, a vacancy existed on the board. Mr. Murphy also explained that because the new term should have begun in January, this term would become an unexpired term versus a full term. The Executive Committee recommended Chris Sandvick to fill the unexpired term. Mr. Murphy also noted that Mr. Sandvick currently serves as the Chair of the Board of the Ardmore Chamber of Commerce. Finally, Mr. Murphy reminded that the recommendation of Mr. Sandvick would go before the Ardmore City Commission for appointment at the first meeting in March. Following a brief discussion, Scott Chapman motioned to recommend Chris Sandvick to fill an unexpired term on the board of trustees for the term ending on January 1, 2029. Sally Cumpton seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Mitesh Patel, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 8: Consideration and possible action to approve the 2026 Ardmore Development Authority Program of Work, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Bill Murphy presented the 2026 Program of Work to the trustees and noted that it is based on the 2025 Economic Vision Plan. Jake Charnock also noted that the metrics provided align with those used in the President/CEO's performance evaluation. Following discussion, Jeff Moen motioned to approve the 2026 Ardmore Development Authority Program of Work. Dustin Caldwell seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Mitesh Patel, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 9: Consideration and possible action to approve the promotion of Dan Luttrell to Senior Vice President of Industrial Assets, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Bill Murphy explained that elevating Mr. Luttrell will round out the Senior Leadership team for the ADA and Chamber of Commerce. Dr. Eric Ward motioned to approve the promotion of Dan Luttrell to Senior Vice President of Industrial Assets. Scott Chapman seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Mitesh Patel, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 10: Consideration and possible action to approve the application of a federal contract tower grant, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Bill Murphy explained that one grant had already been received related to the control tower and that this would be an additional grant application. Mr. Murphy also shared that this grant is not for a specified amount. If awarded, Mr. Murphy explained that acceptance of the grant would be brought before the board for approval. Following a brief discussion, Dustin Caldwell motioned to approve the application of a federal contract tower grant. Sally Cumpton seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Mitesh Patel, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 11: Consideration and possible action to enter Executive Session for the purpose of:

- a) Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C (11).

Dr Eric Ward motioned to enter Executive Session. Dustin Caldwell seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Mitesh Patel, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. Executive session began at 4:39 p.m.

Michael Pineda exited the room at the start of the Executive Session.

Mitesh Patel left the meeting at 4:45 p.m.

Item 12: Consideration and possible action to reconvene into regular session.

Dr. Eric Ward motioned to reconvene the Regular Session. Jeff Moen seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. Regular session reconvened at 4:57 p.m.

Michael Pineda re-entered the meeting at the return to Regular Session.

Item 13: New Business: As defined by the Oklahoma Open Meeting Act 25 O.S. § 311 A (9) as “matters not known about or about which could not have reasonably been foreseen prior to the time of posting of the agenda.”

None.

Item 14: Staff Reports

- a. President's Report- Bill Murphy distributed the February 2026 President's Report to the trustees. He then discussed activities of the ADA, Chamber of Commerce, and Ardmore Tourism Authority, including upcoming events.
- b. Airport and Industrial Parks- Dan Luttrell updated the trustees on multiple construction projects throughout the Ardmore Industrial Airpark, including the new apron, reconstruction of Grumman Road, and the renovation of the control tower.
- c. Marketing- Andrea Anderson provided an update on the new ADA website and social media analytics since beginning the “Ardmore Means More” campaign. She also shared upcoming events.

d. Legislative- There were no updates due to the presentation by the Oklahoma Lobby Group.

Item 15: Adjourn

There being no further business, Sally Cumpston motioned to adjourn. Scott Chapman seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpston, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 5:11 p.m.

Respectfully submitted,



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Andrea Anderson, Assistant Secretary