

ARDMORE DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
JANUARY 26, 2026, 4:00 p.m.

Ardmore Chamber of Commerce
410 West Main Street
Ardmore, OK 73401

TRUSTEES PRESENT: Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen,
Dr. Eric Ward
TRUSTEES ABSENT: Mitesh Patel
EX-OFFICIO: Kevin Boatright
STAFF: Bill Murphy, Andrea Anderson, Amanda Dion, Dan Luttrell
GUEST(S):

Item 1: Call to Order and roll call and declaration of quorum.

Jake Charnock called the meeting to order at 4:00 p.m.

Item 2: Confirmation of Compliance with the Open Meetings Act.

Andrea Anderson informed Mr. Charnock that the agenda was placed and posted in a timely manner in a prominent public view.

Item 3: Consideration and possible action to approve the minutes of the December 15, 2025, Regular Meeting.

Dr. Eric Ward motioned to approve the minutes of the December 15, 2025, Regular Meeting. Sally Cumpton seconded. Dustin Caldwell, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 4: Consideration and possible action to accept the December 2025 Financials.

Jeff Moen presented the December 2025 Financials. Following the discussion, Dr. Eric Ward motioned to accept the December 2025 Financials. Matt McAnally seconded. Dustin Caldwell, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Scott Chapman arrived at the meeting at 4:12 p.m.

Item 5: Old Business

None presented.

Item 6: Consideration and possible action to approve an easement to OG&E for the underground electrical relocation for the Grumman Rd. project, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell explained that the line is being relocated and placed underground as part of the Grumman Road reconstruction project. Mr. Luttrell showed the trustees the easement location on the screen in the meeting room. Jeff Moen motioned to approve an easement to OG&E for the underground electrical relocation for the Grumman Rd. project. Dustin Caldwell seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 7: Consideration and possible action to enter Executive Session for the purpose of:

- a. Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C (11)
- b. Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee 25 O.S. §307B (1). (President & CEO Contract)

Scott Chapman motioned to enter Executive Session. Sally Cumpton seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. Executive Session began at 4:20 p.m.

ADA staff exited the room at 4:37 p.m.

Item 8: Consideration and possible action to reconvene into regular session.

ADA Staff returned to the room. Dr. Eric Ward motioned to reconvene the regular session. Dustin Caldwell seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. Regular session reconvened at 4:48.

Item 9: Consideration and possible action to approve a contract for the President & CEO, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dr. Eric Ward motioned to approve a contract for the President & CEO. Dustin Caldwell seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 10: New Business: As defined by the Oklahoma Open Meeting Act 25 O.S. § 311 A (9) as “matters not known about or about which could not have reasonably been foreseen prior to the time of posting of the agenda.”

None presented.

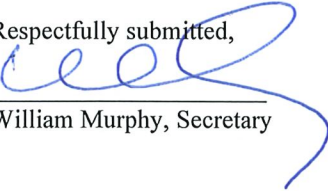
Item 11: Staff Reports:

- a) **President’s Report** – Bill Murphy distributed the January 2025 President’s Report to the trustees. He then discussed activities of the ADA, Chamber of Commerce, and Ardmore Tourism Authority, including upcoming events.
- b) **Airport and Industrial Parks** – Dan Luttrell updated the trustees on construction projects throughout the Ardmore Industrial Airpark. He did make note that the Tower Modernization project has not yet begun due to long lead times on materials and that timing on the contract will not begin until all materials are on site.
- c) **Marketing** – Andrea Anderson shared that the new ADA website is still under construction with an expected completion in late-February. She then provided an update to the trustees on metrics for the “Ardmore Means More” campaign.
- d) **Legislative**- Bill Murphy shared that the Oklahoma Legislative Session begins on Monday, February 2, 2026.

Item 12: Adjourn

There being no further business, Jeff Moen motioned to adjourn. Scott Chapman seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 5:06 p.m.

Respectfully submitted,


William Murphy, Secretary