

ARDMORE DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
March 23, 2026, 4:00 p.m.

Ardmore Chamber of Commerce
410 West Main Street
Ardmore, OK 73401

TRUSTEES PRESENT: Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Chris Sandvick,
Dr. Eric Ward
TRUSTEES ABSENT: Mitesh Patel
EX-OFFICIO: Kevin Boatright
STAFF: Bill Murphy, Andrea Anderson, Dan Luttrell
GUEST(S): Michael Pineda

Item 1: Call to Order and roll call and declaration of quorum.

Jake Charnock called the meeting to order at 4:00 p.m.

Item 2: Confirmation of Compliance with the Open Meetings Act.

Andrea Anderson informed Mr. Charnock that the agenda was placed and posted in a timely manner in a prominent public view.

Item 3: Consideration and possible action to approve the minutes of the February 17, 2026, Regular Meeting.

Dr. Eric Ward motioned to approve the minutes of the February 17, 2026, Regular Meeting. Scott Chapman seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 4: Consideration and possible action to accept the February 2026 Financials.

Jeff Moen presented the February 2026 Financials. Following the discussion, Sally Cumpton motioned to accept the February 2026 Financials. Matt McAnally seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Michael Pineda entered the meeting at 4:10 p.m.

Item 5: Old Business

None presented.

Item 6: Consideration and possible action to approve a lease agreement by Robinson Aviation (RVA) with Ardmore Development Authority to provide a mobile air traffic control tower in conjunction with the Tower Renovation project for \$85,489.12, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell explained that the lease would be for the temporary control tower to be used during the 90 days of the Control Tower Renovation project. Mr. Luttrell explained that the mobile towers are necessary for the military operations at the airport. Scott Chapman motioned to approve a lease agreement by Robinson Aviation (RVA) with Ardmore Development Authority to provide a mobile air traffic control tower in conjunction with the Tower Renovation project for \$85,489.12. Dr. Eric Ward seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 7: Consideration and possible action to approve a reimbursable agreement with the Federal Aviation Administration for \$85,610.33 for the engineering, materials and labor for removal and reinstallation of control tower equipment as part of the Tower Renovation project, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell explained that as part of the Tower Renovation project, the FAA is pulling all of the old equipment out and replacing it with new equipment. Following a brief discussion, Jeff Moen motioned to approve a reimbursable agreement with the Federal Aviation Administration for \$85,610.33 for the engineering, materials and labor for removal and reinstallation of control tower equipment as part of the Tower Renovation project. Matt McAnally seconded Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 8: Consideration and possible action to enter Executive Session for the purpose of:

- a) Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C (11).

Jeff Moen motioned to enter Executive Session. Scott Chapman seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. Executive session began at 4:23 p.m.

Michael Pineda exited the meeting at the start of Executive Session.

Item 9: Consideration and possible action to reconvene into regular session.

Dr. Eric Ward motioned to reconvene the Regular Session. Sally Cumpton seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. Regular session reconvened at 4:50 p.m.

Michael Pineda re-entered the room at the reconvening of regular session.

Item 10: New Business: As defined by the Oklahoma Open Meeting Act 25 O.S. § 311 A (9) as “matters not known about or about which could not have reasonably been foreseen prior to the time of posting of the agenda.”

None.

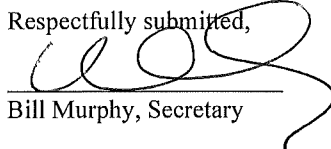
Item 11: Staff Reports

- a. President's Report- Bill Murphy distributed the March 2026 President's Report to the trustees. He then discussed activities of the ADA, Chamber of Commerce, and Ardmore Tourism Authority, including upcoming events. Of note were an Oklahoma Innovation Expansion Program lunch-and-learn and a visit from Chad Warmington of the State Chamber of Oklahoma.
- b. Airport and Industrial Parks- Dan Luttrell updated the trustees on multiple construction projects throughout the Ardmore Industrial Airpark, including the new south cargo apron, reconstruction of Grumman Road, and the renovation of the control tower.
- c. Marketing- Andrea Anderson provided an update on the new ADA website and social media analytics since beginning the “Ardmore Means More” campaign. She also shared upcoming events.
- d. Legislative- Bill Murphy shared that legislative deadlines are approaching on bills in both houses of the State Legislature. Mr. Murphy also briefly discussed two bills- HB3979 and HB3984.

Item 12: Adjourn

There being no further business, Scott Chapman motioned to adjourn. Dr. Eric Ward seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 5:08 p.m.

Respectfully submitted,


Bill Murphy, Secretary