ARDMORE DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
SEPTEMBER 21, 2026, 4:00 p.m.

Ardmore Chamber of Commerce
410 West Main Street
Ardmore, OK 73401

TRUSTEES PRESENT:	Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, Dr. Eric Ward
TRUSTEES ABSENT:	Dustin Caldwell, Matt McAnally, Mitesh Patel
EX-OFFICIO:	Shawn Geurin, Mayor David Plesher
STAFF:	Bill Murphy, Andrea Anderson (virtual), Amanda Dion, Dan Luttrell
GUEST(S):	

Item 1: Call to Order and roll call and declaration of quorum.

Jake Charnock called the meeting to order at 4:00 p.m. Andrea Anderson called roll and confirmed quorum.

Item 2: Confirmation of Compliance with the Open Meetings Act.

Bill Murphy informed Mr. Charnock that the agenda was placed and posted in a timely manner in a prominent public view.

Mayor David Plesher joined the meeting at 4:01 p.m.

Item 3: Consideration and possible action to approve the minutes of the August 17, 2026, Regular Meeting.

Chris Sandvick moved to approve the minutes of the July 20, 2026, Regular Meeting. Sally Cumpton seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Mitesh Patel, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 4: Consideration and possible action to accept the August 2026 Financials.

Jeff Moen presented the August 2026 Financials. Mr. Moen then presented a new report that will be provided each month comparing the annual budget to actual expenditures to help better track the budget throughout the year. Following discussion, Scott Chapman moved to accept the August 2026 Financials. Sally Cumpton seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 5: Old Business

None.

Item 6: Consideration and possible action to authorize and consent to the City of Ardmore approving of Egis' (formerly H.W. Lochner) Task Order 2 for the construction administration of the Five-Unit, Interconected Box Hangar and Taxilane at Ardmore Municipal Airport in an amount not to exceed $384,000, and the approval or rejection of any amendments proposed or considered by the Board of Trustees at the meeting.

Bill Murphy began by sharing that items 6, 7, and 8 are connected. Dan Luttrell then explained that Item 6 is for the fees associated with managing the construction of the boxhangar project. Mr. Luttrell shared that he anticipates the final cost of the Task Order to be under the proposed amount. Jeff Moen moved to authorize and consent to the City of Ardmore approving of Egis' (formerly H.W. Lochner) Task Order 2 for the construction administration of the Five-Unit, Interconected Box Hangar and Taxilane at Ardmore Municipal Airport in an amount not to exceed $384,000. Dr. Eric Ward seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 7: Consideration and possible action to authorize and consent to the City of Ardmore accepting a future grant from the Federal Aviation Administration and the Oklahoma Department of Aerospace and Aeronautics for the design and construction of a Five-Unit, Interconected Box Hangar and Taxilane at Ardmore Municipal Airport, and the approval or rejection of any amendments proposed or considered by the Board of Trustees at the meeting.

Bill Murphy began by reminding the trustees that the City of Ardmore is the airport sponsor and entity that accepts all grant funding related to aviation projects. Dan Lutrell then reminded that trustees that during the August ADA meeting, an item was approved allowing the City of Ardmore to apply for grant funding for the stated project. Mr. Luttrell then explained that the current item is for the acceptance of the grant by the City of Ardmore for the project. In closing, Mr. Luttrell shared that formal acceptance of the grant is on the agenda for the City Commission for this evening (August 17, 2026). Following a brief discussion, Chris Sandvick moved to authorize and consent to the City of Ardmore accepting a future grant from the Federal Aviation Administration and the Oklahoma Department of Aerospace and Aeronautics for the design and construction of a Five-Unit, Interconected Box Hangar and Taxilane at Ardmore Municipal Airport. Jeff Moen seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 8: Consideration and possible action to authorize and consent to the City of Ardmore accepting bids and award contract for the Five-Unit, Interconected Box Hangar and Taxilane at Ardmore Municipal Airport to Texoma Millwright and Welding for $1,823,791, and the approval or rejection of any amendments proposed or considered by the Board of Trustees at the meeting.

Dan Luttrell shared that the proposed item consents to the City of Ardmore awarding the contract for the construction of the project at this evening's (August 17, 2026) City Commission meeting. Sally Cumpton moved to authorize and consent to the City of Ardmore accepting bids and award contract for the Five-Unit, Interconected Box Hangar and Taxilane at Ardmore Municipal Airport to Texoma Millwright and Welding for $1,823,791. Scott Chapman seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 9: Consideration and possible action to approve the surplus of a Tymco Sweeper truck VIN# ALT2839836YHM240783647 to be disposed of appropriately, and the approval or rejection of any amendments proposed or considered by the Board of Trustees at the meeting.

Dan Luttrell shared that the sweeper truck is old and is becoming harder to make repairs on and will be auctioned if approved for surplus. Mr. Luttrell also shared that a replacement has already been ordered. Following discussion, Jeff Moen moved to approve the surplus of a Tymco Sweeper truck VIN# ALT2839836YHM240783647 to be disposed of appropriately. Chris Sandvick seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 10: Consideration and possible action to execute the Ardmore Social Media Bridge Proposal with Hall Pass Digital in the amount of $16,500.00, beginning October 1, 2026, and ending December 31, 2026, and the approval or rejection of any amendments proposed or considered by the Board of Trustees at the meeting.

Bill Murphy shared that the current contract with Hall Pass Digital expires at the end of September and that staff is working with the company on a new contract that would encompass work for the ADA, Chamber of Commerce, and Ardmore Tourism Authority. Mr. Murphy shared that the goal is to have the new contract to begin on January 1, 2027, and that the Bridge Proposal would fill the interim for the ADA. Following discussion, Sally Cumpton moved to execute the Ardmore Social Media Bridge Proposal with Hall Pass Digital in the amount of $16,500.00, beginning October 1, 2026, and ending December 31, 2026. Dr. Eric Ward seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 11: Consideration and possible action to enter Executive Session for the purpose of:

a. Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C (11).

Scott Chapman motioned to enter Executive Session. Chris Sandvick seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed. Executive session began at 4:31 p.m.

Item 12: Consideration and possible action to reconvene into regular session.

Dr. Eric Ward motioned to reconvene into regular session. Scott Chapman seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays. The motion passed. Regular session reconvened 4:48 p.m.

Item 13: New Business: As defined by the Oklahoma Open Meeting Act 25 O.S. § 311 A (9) as "matters not known about or about which could not have reasonably been foreseen prior to the time of posting of the agenda."

None.

Item 14: Staff Reports:

a. President's Report - Bill Murphy briefed the trustees on the upcoming Chamber of Commerce InterCity Visit to Paducah, Kentucky and reviewed some of the topics to be addressed that would impact the work of the ADA. Mr. Murphy then shared that he was accepted into the America's Competitive Exchange program through the U.S. Economic Development Administration. As part of participating, he will be paying for his airfare and accommodations to Barranquilla, Colombia, for one week.

b. Airport and Industrial Parks- Dan Luttrell began by sharing photos of the completed Tower Modernization project and that the tower is now fully operational. Mr. Luttrell then updated on remaining PREP-funded construction projects. In closing, Mr. Luttrell updated the trustees on the development of the new Tax Increment Finance district at the Ardmore Industrial Airpark.

c. Marketing- Andrea Anderson shared analytics for the "Ardmore Means More" campaign. She then provided an recap of her recent meetings and attendance at events across the country.

d. Legislative- Bill Murphy shared that Andrea Anderson was joining the meeting virtually from Washington, D.C. where she was participating in the State Chamber of Oklahoma's annual D.C. Fly-in. He also shared that Congressman Tom Cole had included a request in the current federal budget for one-half of the funding for Phase 3 of Taxiway E in the amount of $12 million.

Item 15: Adjourn

There being no further business, Chris Sandvick motioned to adjourn. Scott Chapman seconded. Scott Chapman, Jake Charnock, Sally Cumpton, Jeff Moen, Chris Sandvick, and Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 5:02 p.m.

Respectfully submitted,

William Murphy, Secretary