

ARDMORE DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
MARCH 27, 2026, 8:30 a.m.

Ardmore Chamber of Commerce
410 West Main Street
Ardmore, OK 73401

TRUSTEES PRESENT: Dustin Caldwell, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Mitesh Patel, Chris Sandvick, Dr. Eric Ward
TRUSTEES ABSENT: Scott Chapman
EX-OFFICIO:
STAFF: Bill Murphy, Andrea Anderson, Dan Luttrell
GUEST(S):

Item 1: Call to Order and roll call and declaration of quorum.

Jake Charnock called the meeting to order at 8:30 a.m.

Item 2: Confirmation of Compliance with the Open Meetings Act.

Andrea Anderson informed Mr. Charnock that the agenda was placed and posted in a timely manner in a prominent public view.

Item 3: Consideration and possible action to accept the bids from Force-Jam JV; Base Bid in the amount of \$1,455,100.00 with Add Alternates 1-3 (\$1,283,150.00 for Base Bid, \$40,000.00 for Add Alternate No. 1. \$40,000.00 for Add Alternate No. 2. \$91,950.00 for Add Alternate No. 3), for the Grumman St. Sanitary Sewer Project, and the approval and rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell explained that three bids were received for the project. Of those bids, Force-Jam was both the best and lowest of the three. Mr. Luttrell also shared that he and the team from Lochner, who provides inspection services for construction projects at the Ardmore Industrial Airpark, are familiar with Force-Jam as they are doing other projects at both the Airpark and Ardmore Downtown Executive Airport. Mr. Luttrell then shared that the item would be on the April 20 City Commission agenda for final approval. In closing, Mr. Luttrell noted that the word 'base' needs to be removed from the motion. Chris Sandvick motioned to accept the bids from Force-Jam JV; Bid in the amount of \$1,455,100.00 with Add Alternates 1-3 (\$1,283,150.00 for Bid, \$40,000.00 for Add Alternate No. 1. \$40,000.00 for Add Alternate No. 2. \$91,950.00 for Add Alternate No. 3), for the Grumman St. Sanitary Sewer Project. Sally Cumpton seconded. Dustin Caldwell, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Mitesh Patel, Chris Sandvick, Dr. Eric Ward voted aye. There were no nays. The motion passed.

Item 4: Consideration and possible action to accept a PREP grant for the Grumman St. Sanitary Sewer Project in the amount of \$1,857,331.38, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell explained that this motion is for the project in item 3 and that the amount includes the bid amount plus the amount for inspection services from Lochner. Sally Cumpton motioned to accept a PREP grant for the Grumman St. Sanitary Sewer Project in the amount of \$1,857,331.38. Jeff Moen seconded. Dustin Caldwell, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Mitesh Patel, Chris Sandvick, Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

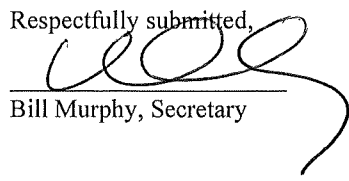
Item 5: Consideration and possible action to approve a MOU with the City of Ardmore for the payment terms of the Grumman St. Sanitary Sewer project, , and the approval or rejection for any amendments proposed or considered by the board at the meeting.

Bill Murphy explained that because the City of Ardmore is the sponsor of the Ardmore Municipal Airport with the FAA, all aviation-related grant monies must go to them, as they go through the Oklahoma Department of Aeronautics and Aerospace. Monies will then be reimbursed to the Ardmore Development Authority. Mr. Murphy reminded the trustees that a similar MOU is signed for every aviation-related grant. Jeff Moen then motioned to approve a MOU with the City of Ardmore for the payment terms of the Grumman St. Sanitary Sewer project. Dr. Eric Ward seconded. Dustin Caldwell, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Mitesh Patel, Chris Sandvick, Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed.

Item 6: Adjourn

There being no further business, Dr. Eric Ward motioned to adjourn. Dustin Caldwell seconded. Dustin Caldwell, Jake Charnock, Sally Cumpton, Matt McAnally, Jeff Moen, Mitesh Patel, Chris Sandvick, Dr. Eric Ward voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 8:37 a.m.

Respectfully submitted,

A handwritten signature in black ink, consisting of several loops and a long tail that extends downwards and to the right.

Bill Murphy, Secretary