

ARDMORE DEVELOPMENT AUTHORITY
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
January 28, 2025, 4:00 p.m.

Ardmore Chamber of Commerce
410 West Main Street
Ardmore, OK 73401

TRUSTEES PRESENT: Dustin Caldwell, Scott Chapman, Jake Charnock, Dr. Pam Kimbrough, Matt McAnally, Dr. Eric Ward and Mike Whitson
TRUSTEES ABSENT: Jeff Moen, Mitesh Patel
EX-OFFICIO:
STAFF: Bill Murphy, Dan Luttrell
GUEST(S):

Item 1: Call to Order and roll call and declaration of quorum.

Mike Whitson called the meeting to order at 4:00 p.m.

Item 2: Confirmation of Compliance with the Open Meetings Act.

Bill Murphy informed Mr. Whitson that the agenda was placed and posted in a timely manner in a prominent public view.

Item 3: Consideration and possible action to approve the repair of three HVAC heat exchangers in the Ardmore Industrial Airpark Terminal Building for \$25,428.00 with the Texoma Air Pros, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell provided an overview of the need to replace the heat exchangers. He explained that during the inspection of the equipment it was discovered that the three heat exchangers were cracked. Asked about the nature of the bid by Mike Whitson, Mr. Luttrell explained the quote was comparable to one received for \$13,000 for one heat exchanger last year on another piece of heating equipment.

Dr. Kimbrough joined the meeting at 4:03PM.

Mr. Chapman asked if we sought a quote for full replacement. Mr. Luttrell said they did not since the costs were not budgeted and the replacement needed to happen in a timely manner. Mr. Chapman also inquired to the lifetime of the overall units. Mr. Luttrell explained the equipment was almost 40 years old.

Mr. McAnally asked if the contractor was responsive, and Mr. Luttrell said yes.

Mr. Charnock then asked a question regarding the policy as it relates to the purchase of such expenditures. Mr. Murphy explained that he had reviewed the matter with our counsel, and it was recommended to approve the expenditure through a special meeting. Moving forward, Mr. Murphy noted they will be working with counsel to develop a policy to allow for expenditure to mirror that of the City of Ardmore.

Mr. Chapman motioned to approve the repair of three HVAC heat exchangers in the Ardmore Industrial Airpark Terminal Building for \$25,428.00 with the Texoma Air Pros. Mr. Charnock seconded. Dustin Caldwell, Scott Chapman, Jake Charnock, Dr. Pam Kimbrough, Matt McAnally, Dr. Eric Ward, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed.

Item 4: Adjourn

There being no further business, Dr. Eric Ward motioned to adjourn. Dustin Caldwell seconded. Scott Chapman, Jake Charnock, Dustin Caldwell, Dr. Pam Kimbrough, Matt McAnally, Eric Ward, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 4:16 p.m.

Respectfully submitted,


William Murphy, Secretary