



**REGULAR MEETING
ARMORE DEVELOPMENT AUTHORITY
4:00 P.M. NOVEMBER 17, 2025
ARMORE CHAMBER OF COMMERCE
410 WEST MAIN STREET
ARMORE, OK 73401**

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1. Call to order and roll call and declaration of quorum.
 2. Confirmation of compliance with the Open Meeting Act.
 3. Consideration and possible action to approve the minutes of the October 13, 2025, Regular Meeting.
 4. Consideration and possible action to accept the October 2025 Financials.
 5. Old Business
 6. Consideration and possible action to accept the 2024 ADA Audit, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
 - a) Presentation from Eric Russell with Russell and Williams CPAs, PC.
 7. Consideration and possible action to accept the engagement with Russell & Williams CPAs for the 2025 ADA Audit for \$19,900 and the approval or rejection of any amendments proposed or considered by the board at the meeting.
 8. Consideration and possible action to approve the 2026 Meeting Calendar as described in Exhibit "A", and the approval or rejection of any amendments proposed or considered by the board at the meeting.
 9. Consideration and possible action to recommend the appointment of Sally Cumpton to serve an initial three-year term beginning January 1, 2026, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
 10. Consideration and possible action to recommend the appointment of Mitesh Patel to serve an initial three-year term beginning January 1, 2026, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
 11. Consideration and possible action to appoint Jake Charnock as Chair, Dr. Eric Ward as Vice Chair, and Jeff Moen as Treasurer to serve a one (1) year term beginning January 1, 2026, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
 12. Consideration and possible action to appoint a Nominating Committee to appoint a trustee to serve a three-year term beginning January 1, 2026, and the approval or rejection of any amendments proposed or considered by the board at the meeting.

13. Consideration and possible action to approve a resolution approving the City of Ardmore's installation and maintenance of electrical service facilities within ADA-owned right-of-way; making findings of public purpose; and authorizing implementation, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
14. Consideration and possible action to approve a Memorandum of Understanding with the City of Ardmore for the purpose of explaining the responsibilities and duties of the parties with respect to an Oklahoma Department of Aerospace and Aeronautics ADM-26A-PREP grant to provide \$7,882,190.00 of funding for the construction and inspection services of Grumman St. roadway and parking lot, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
15. Consideration and possible action to award a base bid and add alternate number 1 of \$6,887,930.00 to Silver Star Construction Co., Inc. for the construction of Grumman St. roadway and parking lot, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
16. Consideration and possible action to approve a Memorandum of Understanding with the City of Ardmore for the purpose of explaining the responsibilities and duties of the parties with respect to Lochner Task Order #10 for the design of new box hangars for \$261,700.00, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
17. Consideration and possible action to approve a sublease agreement with Brent Harness and CD Hale for the storage of airworthy aircraft at 622 McDonnell St (Box Hangar 1) for 1 year with 2 additional 1-year options for \$750 per month, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
18. Consideration and possible action to enter into a Cooperative Agreement for one year with the Oklahoma Department of Agriculture, Food, and Forestry-Wildlife Services Division for the purposes of controlling and mitigating unsafe wildlife inhabitants at Ardmore Municipal Airport for an annual amount of \$7,500, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
19. Consideration and possible action to enter Executive Session for the purpose of:
 - a. Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C (11).
 - b. Discussing the employment, hiring, appointment, promotion, demotion, discipline, or resignation of any individual salaried public officer or employee 25 O.S. §307B (1). (President & CEO)
20. Consideration and possible action to reconvene into regular session.
21. Consideration and possible action on matters discussed in executive session, including but not limited to approving the performance evaluation of the President & CEO, and the approval or rejection of any amendments proposed or considered by the board, including but not limited to any related employment contract amendments, compensation adjustments, or other actions arising from the evaluation, and the approval or rejection of any amendments proposed or considered by the board.
22. New Business: As defined by the Oklahoma Open Meeting Act 25 O.S. § 311 A (9) as "matters not known about or about which could not have reasonably been foreseen prior to the time of posting of the agenda."

23. Staff Reports:
a. President's Report b. Airport and Industrial Parks c. Marketing d. Legislative

24. Adjourn

Agenda posted: November 14, 2025, 10:00 a.m.

Ardmore Development Authority; Ardmore Chamber of Commerce; Ardmore Development Authority Website;
Ardmore City Hall

EXHIBIT A

ADA Meetings Dates for 2026

- *Tuesday, January 20, 2026 @4PM* *(Tuesday following MLK Jr. Holiday)*
- *Tuesday, February 17, 2026 @4PM* *(Tuesday following President's Day Holiday)*
- Monday, March 23, 2026 @4PM **Special Meeting**
- Monday, April 20, 2026 @4PM
- Monday, May 18, 2026 @4PM
- Monday, June 15, 2026 @4PM
- Monday, July 20, 2026 @4PM
- Monday, August 17, 2026 @4PM
- Monday, September 21, 2026 @4PM
- Monday, October 19, 2025 @ 4PM
- Monday, November 16, 2026 @4PM
- Monday, December 21, 2026 @4PM

Meeting location is the Ardmore Chamber of Commerce, 410 W. Main Street, Ardmore, OK 73401

EXHIBIT B

