

TRUSTEES PRESENT: Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, Mike Whitson  
EX-OFFICIOS TRUSTEES: Kevin Boatright  
STAFF: Bill Murphy, Andrea Anderson, Marthanna Donald, Dan Luttrell  
GUESTS: Michael Carnuccio, Vince Howie, Michael Pineda, Ryan Langford

Item 1: Call to order and roll call and declaration of quorum.

Jake Charnock called the meeting to order at 4:01 p.m.

Item 2: Confirmation of compliance with the Open Meeting Act.

Andrea Anderson informed Mr. Charnock that the agenda was placed and posted in a timely manner in a prominent public view.

Item 3: Consideration and possible action to approve the Minutes of the Special Meeting of January 2023.

T.J. Riley motioned to approve the minutes of the Meeting of January 2023. Steve Rhines seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed.

\*Kevin Boatright arrived at 4:03 p.m.

Item 4: Consideration and possible action to accept the January 2023 Financials.

Mike Whitson presented the January 2023 Financials report. After a discussion, Eric Howard motioned to approve the January 2023 Financials. Scott Chapman seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed.

\*Dr. Pam Kimbrough arrived at 4:15 p.m.

Item 5: Old Business:

- a. Consideration and possible action to approve an amendment to the sublease with ATS World Wide, LLC to reduce the amount of leased space and rent and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Vince Howie, ATS World Wide, LLC CEO, provided an update on the progress of the company. Due to multiple factors the company is one year behind schedule. Mr. Howie also stated that they are working closely with Congressman Tom Cole's office on getting language into the 2023 FAA Reauthorization that would allow for airports to use AIP funding for towing systems. Finally, Mr. Howie reported that they have a goal of doing their first test pull in September 2023. Dan Luttrell then reported that the amendment to the sublease includes two performance clauses. The first is the completion of design and proof on concept. The second clause is the demonstration of two potential clients. Following a brief discussion, Scott Chapman motioned to approve an amendment to the sublease with ATS World Wide, LLC to reduce the amount of leased space and rent. Steve Rhines seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed.

Item 6: Consideration and possible action to approve the agreement for professional services for \$60,000 with the Oklahoma Lobby Group, LLC for legislative advocacy activity on any legislative issues to drive business and industry to Ardmore and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Bill Murphy reminded the board that Oklahoma Lobby Group was first engaged by the ADA in February 2022. This agreement would be for another year and would be for the same amount, payable at \$5,000.00 per month. After a brief discussion, Mike Whitson motioned to approve the agreement for professional services for \$60,000 with the Oklahoma Lobby Group, LLC for legislative advocacy activity on any legislative issues to drive business and industry to Ardmore. Dr. Pam Kimbrough seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions.

Item 7: Consideration and possible action to amend the sublease with Skydweller US, Inc. to change the lease hold property to a tract in the SE/4 of Section 18, Township 3 South, Range 3 East Carty County Oklahoma containing 8 acres more or less in lieu of the current lease hold property and the approval or rejection of any amendments proposed or considered by the board at the meeting. (Exhibit A)

Bill Murphy explained that as development opportunities at the Ardmore Industrial Airpark have increased, it became necessary to move the lease hold location. Andrea Anderson added that in discussions with Dr. Robert Miller of Skydweller, it was indicated that his wish is to simply have a location at the Airpark and at this time he is not particular about where as the company is behind schedule. Mr. Murphy then explained that due to changing locations, it is the recommendation of ADA counsel, Debi Sterkel, to terminate the existing sublease and execute a new sublease reflecting the new location. After discussion, T.J. Riley motioned to execute a new sublease agreement with Skydweller US, Inc. for a tract in the SE/4 of Section 18, Township 3 South, Range 3 East Carty County Oklahoma containing 8 acres more or less, which would then terminate the existing sublease agreement. Steve Rhines seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions.

Item 8: Consideration and possible action to approve a Master On-Call Agreement with H.W. Lochner for future project development from date of execution through February 28, 2026 (parallel with City of Ardmore Master On-call agreement) and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell explained to the trustees that a Master On-Call Agreement is currently in place that is for FAA-funded projects for the City of Ardmore and the Ardmore Development Authority. H.W. Lochner has suggested executing a new agreement that would be for the PREP Fund projects and monies granted to the ADA. The new agreement will allow for quicker project approvals since the City would not have to approve changes. This agreement will be parallel with the existing agreement and will terminate on February 28, 2026. Scott Chapman motioned to approve a Master On-Call Agreement with H.W. Lochner for future project development from date of execution through February 28, 2026 (parallel with City of Ardmore Master On-call agreement). T.J. Riley seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed.

Item 9: Consideration and possible action to approve Task Order 1 under Ardmore Development Authority Master On-Call Agreement with H.W. Lochner for design of 25' of Taxiway Echo pavement in the amount of \$30,100.00 and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell reminded trustees that the FAA currently has a project scheduled to widen Taxiway Echo to 50 feet, but will not widen to the 75 feet needed for air cargo operations. The ADA will cover the cost of the additional 25 feet of pavement needed to accommodate wider aircraft. This would be a reimbursable expense by PREP funds. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed.

Item 10: Consideration and possible action to approve Task Order 2 under Ardmore Development Authority Master On-Call Agreement with H.W. Lochner for project development Type A Study in the amount of \$69,900.00 and the approval or rejection of any amendments proposed or considered by the board at the meeting.

Dan Luttrell explained to the trustees that both the Oklahoma Aeronautics Commission and H.W. Lochner have suggested performing a study of the proposed projects for the airport to determine the best use of the PREP funds. This would also be a reimbursable expense from the granted PREP funds. Dr. Pam Kimbrough motioned to approve Task Order 2 under Ardmore Development Authority Master On-Call Agreement with H.W. Lochner for project development Type A Study in the amount of \$69,900.00. Eric Howard seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed.

Item 11: Consideration and possible action to enter Executive Session for the purpose of:

- a. Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C (11).

Mike Whitson motioned to enter Executive Session. Dr. Craig Gerken seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed. Executive Session began at 4:39 p.m.

Item 12: Consideration and possible action to reconvene into regular session.

Dr. Pam Kimbrough motioned to reconvene into regular session. Scott Chapman seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, T.J. Riley, and Mike Whitson voted aye. Steve Rhines stepped out of the room and did not vote. There were no nays or abstentions. The motion passed. Regular session reconvened at 5:15 p.m.

\*Michael Pineda returned to the meeting

Item 13: New Business: (As defined by the Oklahoma Open Meeting Act 25 O.S. § 311 A (9) as “matters not known about or about which could not have reasonable been foreseen prior to the time of positing of the agenda.”

None presented.

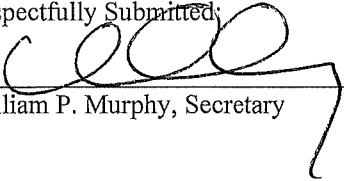
Item 14: Staff Reports

- a. President's Report- Bill Murphy discussed the passage of the GAPS and ADA sales tax renewals. He also updated on recent company visits to the Ardmore Industrial Airpark as well as tours for State legislators.
- b. Airport and Industrial Parks- Dan Luttrell reported that airport traffic for the month of January was up 7%. The Corporate Hangar project is moving along with foundation work to begin the week of February 27<sup>th</sup>. For the Air Cargo Apron project, Mr. Luttrell is awaiting the final Geotech report while the design work continues. This project is scheduled to begin in the summer. Next, Mr. Luttrell reported that 90% drawings have been submitted to the FAA for approvals and recommendations for changes. Mr. Luttrell then explained he is still working with the FAA on the MALSR project. Due to the movement of the Washita River some changes are being made to the design. He expects project bids to go out in the summer. Finally, the final requested documentation has been sent to the EDA grant administrator for the waterline project. Once approved, construction can begin.
- c. Marketing- Andrea Anderson reported that planning for the 2023 Lt. Governor's Turkey Hunt continues. In addition, she discussed other events that are being planned for later in the year.
- d. Legislative- Bill Murphy updated on legislative receptions and events attended. He then provided a brief synopsis of proposed bills from Oklahoma Lobby group.

Item 15: Adjourn

With no further business, T.J. Riley motioned to adjourn the meeting. Scott Chapman seconded. Scott Chapman, Jake Charnock, Dr. Craig Gerken, Eric Howard, Dr. Pam Kimbrough, Patrick McGuire, Steve Rhines, T.J. Riley, and Mike Whitson voted aye. There were no nays or abstentions. The motion passed. The meeting adjourned at 5:31 p.m.

Respectfully Submitted;

  
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William P. Murphy, Secretary