



**AGENDA**  
**REGULAR MEETING**  
**ARDMORE DEVELOPMENT AUTHORITY**  
**4:00 P.M. NOVEMBER 20, 2023**  
**ARDMORE CHAMBER OF COMMERCE**  
**410 W. MAIN ST.**  
**ARDMORE, OK. 73401**

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1. Call to order and roll call and declaration of quorum.
  2. Confirmation of compliance with the Open Meeting Act.
  3. Consideration and possible action to approve the minutes of the October 16, 2023, Regular Meeting, the October 25, 2023, Special Meeting and the November 10, 2023, Special Meeting, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
  4. Consideration and possible action to accept the October 2023 Financials.
  5. Consideration and possible action to appoint a Nominating Committee to appoint three (3) Trustees to each serve a three-year term beginning January 1, 2024, and officers to serve one (1) year terms beginning January 1, 2024, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
  6. Consideration and possible action to approve the 2024 Meeting Calendar as described in Attachment A, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
  7. Consideration and possible action to approve a Professional Services Agreement with Gooden Group for strategic communications and media relations consultation and services for a rate of \$250/hour for professional services and crisis communications services at \$285/hour, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
  8. Consideration and possible action to accept a bid and enter into contract with Green Belt Turf Management LLC for the 2024 ADA Mowing Contract for an amount of \$222,222.00 and the approval or rejection of any amendments proposed or considered by the board at the meeting.
  9. Consideration and possible action to renew the contract with Pro-Tec Fire Service, LTD to provide professional services that include but are not limited to aircraft rescue and firefighting, mutual aid emergency response and security inspection of the Ardmore Municipal Airport and Ardmore Industrial Airpark for three (3) years beginning 2024 through 2026 for an amount of \$740,500 – Year 1, \$755,322 – Year 2 and \$770,589 – Year 3 and the approval or rejection of any amendments proposed or considered by the board at the meeting.
  10. Consideration and possible action to approve an MOU with the City of Ardmore and the ADA to allow the ADA utilization of the City's property insurance policy through OMAG to cover the ADA's property and reimburse the City for the amount of premium directly related to the ADA's specific pieces of property within the policy and the approval or rejection of any amendments proposed or considered by the board at the meeting.
  11. Old Business:

12. Consideration and possible action to enter Executive Session for the purpose of:
  - a. Conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business under the provisions of 25 O.S. §307C (11).
  - b. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee 25 O.S. §307B (1). (President & CEO Performance Evaluation)
13. Consideration and possible action to reconvene into regular session.
14. Consideration and possible action to suspend the lease agreement with ATS for six months beginning August 2023 through January 2024, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
15. Consideration and possible action to approve an amendment to the December 19, 2022 Agreement for Sale and Purchase of Business Assets with WP Global, as amended on April 17, 2023 and on August 21, 2023, to extend the Due Diligence Period an additional 100 days and the approval or rejection of any amendments proposed or considered by the board at the meeting.
16. Consideration and possible action to approve the first amendment to the ground sublease between and by the Ardmore Development Authority and Cowboy Holdco, LLC, and the approval or rejection of any amendments proposed or considered by the board at the meeting.
17. New Business: (As defined by the Oklahoma Open Meeting Act 25 O.S. § 311 A (9) as “matters not known about or about which could not have reasonable been foreseen prior to the time of positing of the agenda.”)
18. Staff Reports:
  - a. President’s Report
  - b. Airport and Industrial Parks
  - c. Marketing
  - d. Legislative
19. Adjourn

Agenda posted: November 16, 2023, 1:00 p.m.

Ardmore Development Authority; Ardmore Chamber of Commerce; Ardmore Development Authority Website; Ardmore City Hall

## Attachement A

### ADA Meetings Dates for 2024

- *Monday, January 22, 2024 @4PM*                      *(Fourth Monday of January)*
- *Monday, February 25, 2024 @4PM*                      *(Fourth Monday of February)*
- *Monday, March 18, 2024 @4PM*
- *Monday, April 15, 2024 @4PM*
- *Monday, May 20, 2024 @4PM*
- *Monday, June 24, 2024 @4PM*                      *(Fourth Monday of June)*
- *Monday, July 15, 2024 @4PM*
- *Monday, August 19, 2024 @4PM*
- *Monday, September 23<sup>rd</sup> @4PM*                      *(Fourth Monday of September)*
- *Monday, October 21<sup>st</sup> @ 4PM*
- *Monday, November 18<sup>th</sup> @4PM*
- *Monday, December 16<sup>th</sup> @4PM*

**Meeting location is the Ardmore Chamber of Commerce, 410 W. Main Street, Ardmore, OK 73401**